Risk Assessment – Sports 2025/26

Event / activity name:	District Sports	Assessment date:		Review date:	
Areas being assessed:	Venue and postcode		Assessor(s) name:	Club/District Officer Darren Coates, H&S Officer Julie Spink, County Coordinator	

Introduction to the Event/Activity

This risk assessment is to be used for County Sports, and considers the risks associated with setting up an indoor & outdoor event at venue.

This assessment covers the planning, organisation catering; slip, trip or fall hazards; crowd control etc. The assessment also considers the running of the event and the closure and dismantling of the equipment.

The event is due to take place on date and last for 3 hours.

The persons attending the event will be 'Young Farmers' between the age of 10-28 and any accompanying parents/guardians/associate members all of whom will have evidence of membership/links to YFC members.

Activities Assessed as part of this Risk Assessment:

- Traffic management
- Manual handling
- Slip, trip and fall hazards
- Crowd control
- Hazardous substances
- Welfare provision
- Violence and aggression
- Fire and explosion
- Catering
- Lone working
- Electrical hazards
- Drug use
- High temperatures
- Activities

The Safe Operating Procedure Protocol for General Events must be followed and used in association with this document.

Supplementary Safe Operating Procedure Protocols have also been produced to accompany the related General Events Safe Operating Procedure Protocol relating to: Crowd Management; Fire and Explosion; Marquees; Transport; Working at Height and Ladders; and Manual Handling

In addition to the inherent hazards and dangers of the activities have you considered:

- The environmental conditions?
- The premises / site conditions?
- The weather?
- The age, knowledge, and experience of the attendees?
- Mobile phone signal.

Important information:

First Aiders:

Nearest hospital:

Venue What3words:

What are the hazards?	Activities/Areas Considered	Who could be harmed and how?	What are the control measures?	Risk Rating	What further actions are required?	Action by whom?	Action by when?	Date done
Vehicle Impact / Crushing	Site Traffic Management	Stewards and competitors may suffer serious, possibly fatal, injury if struck by a vehicle. Competitors, stewards, judges, members of the competing and organising team.	▪ Speed restrictions on site ▪ Segregation of pedestrians and vehicles. ▪ Ensure the parking of vehicles is away from the competitors/competing area.	Low	▪ Road surfaces maintained in good condition and inspected prior to event. ▪ Minimal number of people in working areas where vehicles are known to operate. ▪ Remind members of the dangers of the vehicles nearby and ask that they stay away, where possible, from the car parking area once arrived.	Venue Named person and club		
	Loading/Unloading of Goods/equipment	Stewards and competitors may suffer serious, possibly fatal, injury from falls from lorries or injuries from falling objects whilst loading/unloading.	▪ Ensure any stewards unloading equipment for the competition are briefed in safety measures and all others remain a safe distance away. ▪ Minimise amount of equipment that will be needed by utilising facilities on site. ▪ Objects are secured safely before the vehicle is moved. ▪ Where possible ask vehicle operators bringing the equipment to unload themselves.	Low				
	Segregation of vehicles/pedestrians whilst setting up	Stewards and competitors may suffer serious, possibly fatal, injury if struck by a vehicle.	▪ Vehicle users should be warned of the presence of hazards and members of the public. ▪ The areas where vehicles will be during this time will be kept separate to the main areas where people will be. ▪ Only a minimal number of people will be setting up/involved with such vehicles to alleviate extra people being in the way. ▪ Designated walkways are provided for pedestrians across busy yard areas.	Low				
Manual handling	Setting up of the competition areas including set up of food sales area, competition course marking out.	Stewards and competitors may get musculoskeletal problems, e.g. back pain from moving potentially heavy objects and strenuous lifting/bending.	▪ No person with known previous musculoskeletal problems will be allowed to help with this part of the setting up. ▪ Ensure enough helpers are on hand, so any heavy/large objects required are moved/positioned by more than one person.	Low	▪ There will only be badminton nets to set up by YFYFC.	Named person and club		
Slips trips and falls	Public Areas where the competition is taking place.	Stewards, competitors, and the public may suffer injuries such as fractures or bruising if they slip or trip on uneven or slippery surfaces or over objects.	▪ Correct tools / equipment used at all times. ▪ Waste collection arrangements in place to remove litter. ▪ Cable ties and cable tidies used where possible. ▪ Avoid slippery areas where possible and redirect vehicles and pedestrian traffic routes. ▪ Only competitors will be allowed into the competing area to minimise amount of people who could trip over equipment/the course –	Medium	▪ Ensure stewards understand the importance of good housekeeping. ▪ All attendees should be advised to wear appropriate sports footwear (strong and comfortable with a good grip). ▪ Regular checks should be carried out during the event to ensure these areas are free from obstruction and tripping hazards. These should be recorded. ▪ Assess weather forecast in the days before/on the day of the event and if	Venue Named person and club		

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			Areas where general public will be, won't have equipment that could easily be tripped over. ▪ Any dangers to be cordoned off using a physical barrier or hazard tape to warn others of the risk. ▪ All persons presents requested not to run down corridors and respect the furniture (ie not climb on equipment). ▪ The school facilities are out of bounds and will remain locked.		necessary, take extra measures to reduce this hazard.			
Crowd control failure related hazards (e.g. crushing, panic, stress)	Provision of escape routes	Stewards and competitors and the public may suffer crush injuries or fire-related injuries in the event of an evacuation.	▪ Provision of stewards around the Event venue. ▪ Provision of steward training/briefing before the event begins. ▪ Ensure all hangings, drapes etc used for decoration do not obscure the exit routes, signage etc. ▪ Event will be taking place mostly outside so will be in open space with room for distancing.	Low	▪ Display "Keep Out"/" No Entry" warning signs to certain areas (e.g. storage areas/parts of the venue location not being used for the event). ▪ Regular audits to take place during the event to monitor escape routes. ▪ Refer to the HSE guidance document 'Managing Crowds Safely': A Guide for organisers at events and venues.' http://www.hse.gov.uk/pubns/books/hsg154.htm ▪ Refer to the HSE guidance document 'Event Safety: Second Edition' for a guide to health, safety and welfare at music and similar events. http://www.hse.gov.uk/pubns/priced/hsg195.pdf	Venue Named person and club		
	Layout of safeguarding point.	Stewards and competitors may suffer crush injuries in the waiting area.	▪ Provision of stewards ▪ Chief Steward to monitor juniors in line with the safeguarding policy.	Low		Venue Named person and club		
	Provision of First Aid	Stewards, competitors, and the public may suffer prolonged injuries and pain without the adequate provision of first aid.	▪ Stewards to be familiar with arrangements for summoning first aid assistance. ▪ Ensure all competition equipment/event set-up/structures on site does not obscure the first aid points, signage etc.	Low		First Aiders will be on site during the day. Stewards both before and during the day		
	Emergency Procedures	Any persons could be harmed.	▪ Liaison with venue and stewards. ▪ Make all participants aware of the first aid points/first aiders that they should summon/go to in the event of an emergency. ▪ Have named first aiders at the event.	Medium		First Aiders will be on site during the day		
Hazardous substance	General consumables such as detergents, cleaning fluids, bleach etc	Stewards, competitors, and the public risk skin problems from contact with chemicals or breathing problems from vapour.	▪ Where appropriate, stewards are trained in safe use of chemicals. ▪ When using chemicals, stewards told to read the instructions on the container and follow them. ▪ Suitable PPE available for handling chemicals. ▪ Stewards told to use PPE when necessary. ▪ Stewards told to wash hands after contact with	Low	▪ Ensure that all chemical containers are labelled correctly before decanting. ▪ Ensure chemicals are stored in their original containers until decanting. ▪ Remind stewards and competitors to cover small cuts and abrasions with plasters if necessary.	Venue Named person and club		

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			chemicals, and especially before eating, drinking, or smoking/vaping. ▪ Suitable hygiene facilities available for all personnel. Hot/cold water, soap, and paper towels available at the venue. ▪ Arrangements for collection and disposal of commercial waste are in place, organised by venue. ▪ No chemicals should be needed at the event. ▪ Any chemicals on site at the venue that belong to the venue will be securely locked away by the venue and away from the competing area in the area marked "no entry" for participants of this event.		▪ Download HSE guidance on dermatitis to check that current control measures are sufficient. http://www.hse.gov.uk/pubns/indg233.pdf			
Unsanitary conditions & human disease transmission	Sanitary Conveniences	Stewards, competitors, and the public may suffer from diseases of public health significance resulting from contact with human waste.	▪ Liaise with organisers and venue stewards. ▪ Hygiene facilities available for all personnel.	Low	▪ Refer to the HSE guidance document 'Managing Crowds Safely': A Guide for organisers at events and venues.' http://www.hse.gov.uk/pubns/books/hsg154.htm	Venue Named person and club		
	Welfare facilities	Stewards could suffer from fatigue due to lack of breaks, extremes of temperature and loss of body fluids.	▪ All stewards are to be given suitable rest facilities and breaks during an event. ▪ Drinking water must be available. ▪ When working with and handling any of the food, those doing so will have been briefed on all the necessary food hygiene procedures including hand washing and at least one of the stewards there on both days will have a food hygiene certificate.	Low	▪ Chief Steward to check the welfare facilities regularly to ensure that they are suitable and sufficient.	Named person and club		
Violence / verbal abuse.	All areas	Stewards, competitors, and the public may experience stress and/or injury from verbal abuse, and/or assault, from anyone attending the day.	▪ Membership/YFC friends/parents only entry. ▪ Stewards provided throughout duration of the event. ▪ First aid provision in conjunction with the emergency plans. ▪ Stewards receive security briefing before the event commences. ▪ Overcrowding not permitted in any area.	Low	▪ Stewards to receive conflict management training – via the Safety Protocol. ▪ Anyone showing this level of unacceptable behaviour will be asked to leave the event and will be unable to take any further part in the competition at the venue. ▪ Competition Day will be following the NFYFC Winning Behaviours Policy. ▪ Download free HSE guidance on violence at work to check that current control measures are sufficient. http://www.hse.gov.uk/pubns/indg69.pdf	Named person and club.		
Fire / explosion	All areas, in particularly the catering areas.	Venue could be burnt down; stewards, competitors and the public could be trapped in burning place. Stewards, competitors, and the public could	▪ Smoking and vaping prohibited in all event areas. ▪ Fire extinguishers will be available at the venue. ▪ Stewards to be aware of the fire evacuation procedures and to ensure exits and walkways	Low	▪ Ensure stewards are aware of the fire exits.	Named person and club Catering staff (if applicable)		

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		suffer severe or fatal burns and smoke inhalation.	are not blocked. Stewards to ensure fire escape doorways are not blocked by cars. ▪ Constant checks to be carried out by the stewards to ensure all control measures in fire risk assessment are in place. ▪ Ensure all hangings, drapes etc used for decoration are fire retardant. ▪ Ensure all hangings, drapes etc used for decoration do not obscure the exit routes, signage etc.					
Lone Working	All areas	Attendees may experience stress and/or injury from verbal abuse, and/or assault, from members of the public. Attendees may experience injury whilst working alone.	▪ All stewards carry mobile phones for communicating with each other. ▪ All instances of abuse/assault investigated to see if lessons can be learnt. ▪ No activity will be carried out fully alone – Attendees will always be around other people within the area (for example the stewards, judges, organisers, or competitors themselves as everything will be taking place in the same field vicinity.	Low	▪ Stewards to receive conflict management training – via the Safety Protocol ▪ Remind stewards during the briefing and competitors during the welcome introduction that they can speak to organisers, if they have any concerns about their safety or security. ▪ Any incidents must be recorded, and the Incident Report Form returned to County Office and the County Chairman notified.	Named person and club		
Electrical Hazards	At the setting up of the event and the installation of any electrical items (such as extension leads for lights/hot water boiler for drinks)	Stewards may risk serious, possibly fatal injuries from a faulty electrical installation or appliances during installation.	▪ Electrical systems installed by competent person (NIC/EIC accredited contractor) and protected against water ingress where necessary. ▪ Organisers to visually check leads (including extension leads) and plugs of hand-held appliances before use. ▪ Make sure any electrical cables are marked with tape and tied either up high out of the way, so nothing is walked into, or secured on the floor and covered over so as not to cause a trip hazard.	Low	▪ Download HSE guidance on Electricity at Work Regulations to check that current control measures are sufficient. http://www.hse.gov.uk/pubns/indg389.pdf ▪ Stewards trained to spot and report any defective plugs, discoloured sockets, and damaged cable and on/off switches and to take defective equipment out of use. ▪ Ensure Clear access to the fuse box at the venue.	Venue Named person and club		
	During the event	Public may suffer serious and possibly fatal electric shock/burns injuries from faulty electrical equipment whilst attending the event	▪ Stewards visually check leads (including extension leads) and plugs of hand-held appliances before use. ▪ Electrical leads are kept out of the way to prevent slips trips and falls and potential electrical faults.	Low				
Hypodermic syringes and drug use	All areas especially toilets and seating areas	Stewards and the public may suffer puncture injuries from discarded needles, which may result in serious ill-health problems.	▪ A strict no-drugs policy is in operation at all times throughout the event. ▪ Stewards are aware of the dangers of syringes and have been trained in the safe disposal of the products.	Low	▪ Access to a first aider will be available at all times during the event.	First Aiders will be on site during the day. Named person and club		

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High Temperatures	All areas especially under lighting.	Competitors/all attendees may suffer from dehydration or fainting if it is too hot.	▪ Adequate ventilation supplies fresh air to public areas – The event has space outside so fresh air will be readily available. ▪ Water and fluids will be available. ▪ A first aider will be available should anyone need medical attention due to high temperatures.	Medium	▪ Monitor the weather forecast in the lead up to the event and where a hot forecast is predicted email out to stewards/helpers and competitors to remind them of the dangers of hot temperatures and to advise them to make sure they have enough water with them or means of getting drinking water from the school.	First Aiders will be on site during the day. Named person and club		
Activity **Sports**	Junior Badminton (10-11) Junior Rounders (12-15) Ladies Netball (16-28) Men's 5 A-side Football (16-28)	Competitors	▪ A representative from the YFYFC has carried out a pre-event site visit to ensure that the venue is suitable to host the competitions. Emergency exits comply to legislation and are kept clear at all times. Any dangerous ground surfaces must be appropriately reported to the venue owner. If necessary, the YFC Chief Steward will use a physical barrier or hazard tape to warn others of the risks. ▪ Steward to remove anything that could cause trips, slips, and falls on the pitches. The Chief Steward and Referee will check over the sports pitches (grass/astro turfs) prior to the commencement of the game. The Referee is to pass the pitch fit for play and the decision rests with the Referee should weather conditions worsen and the pitch becomes unplayable. All animal faeces, sharp objects and litter should be removed before commencement of play. ▪ Competitors will have received sufficient sports practice within clubs/districts and therefore be aware of the competition's expectations and rules. ▪ Competitors will be supported during the competition by the stewards and those competitors under the age of 18 years will be able to speak to a parent/responsible adult such as a Club Leader before and after the competition for any wellbeing support required. ▪ If a competitor feels they would like additional support to manage stress and anxiety they will be able to contact the YFYFC Designated Safeguarding Officer after the event or access the YFYFC website for self-lead support via the member welfare webpages. ▪ The event will be following the NFYFC Winning Behaviours Policy, and any concerns can be	LOW	▪ Access to a first aider will be available at all times during the event.	First Aiders will be on site during the day. Named person and club		

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			raised to the County Chairman or the Chief Steward for investigation. ▪ Members are expected to wear sports clothes. The Referee will check for any inappropriate footwear. Badminton players to wear badminton shoes or non-marking trainers (black soles are not permitted). Rounders players are to wear appropriate sports footwear. Netball players are to wear appropriate sports footwear. Football players are not permitted to wear screw in or studded footwear or blades. Only training shoes, moulded soles and astro boots may be worn. The wearing of any form of jewellery (including, without limitation, watches) is not permitted during play of any sport. Referees may refuse to allow members to play with inappropriate footwear and/or are wearing any form of jewellery. ▪ Members are expected to play 'in the spirit of the game'. Team Captains are responsible for the appropriate behaviour and actions of the members. All members must abide by the Referee's decisions. Team Captains to communicate with any member who appears to be behaving in an anti-social manner that puts others at risk. ▪ Members should warm up and cool down properly before matches and training. YFYFC is responsible for ensuring first aid is available and will have access to a fully charged mobile phone in the event of contacting the emergency services (ambulance). YFYFC have contracted a first aid provider to manage the first aid provision.					

Reviewed: Insert date